

# Camp Quality Canada Job Opportunity

## Regional Program Manager – Western Canada - Manitoba

We're currently seeking an experienced, dynamic, and self-motivated individual to support our volunteer leaders at three of our camps in Northwestern Ontario, Manitoba, and Alberta, and assist the Executive Director and program team in the execution of various strategic initiatives.

### About Camp Quality

Camp Quality Canada strives to provide empowering camp experiences for kids with cancer. Our philosophy is that together, we can do anything, be anything and achieve everything. We have the power to turn life's challenges into adventures.

Originally founded in Australia in the 1980s, the Camp Quality name quickly spread throughout the world. Today, there are 6 independent Camp Quality organizations operating in 6 countries around the world.

With a dedicated team of over 600 volunteers across the country, CQ delivers empowering camp experiences to children with cancer and their families. In addition to our camp programs, CQ also runs an educational puppet theatre program that teaches junior school children about how they can support a friend who has cancer, or any other illness or disability.

You can find out more about CQ at [www.campquality.org](http://www.campquality.org)

### Position details:

- Application Closing Date: November 6th, 2017
- Hours: 4 days/week
- Salary competitive, depending on experience
- Location: Winnipeg, MB. Mainly working from home, with up to three weeks on site at camps in Northwestern Ontario, Manitoba, and Alberta.
- Some travel is an important part of this job.

### Job Description:

Working with our current volunteer leaders, the Regional Program Manager will be responsible for ensuring the overall success of our camp programs in Northwestern Ontario, Manitoba, and Alberta. With the support and supervision of the Executive Director, the Regional Program Manager will also be responsible for several initiatives critical to the overall success of Camp Quality Canada as a whole. The position requires both amazing people skills and an ability to work alone on detail-oriented tasks such as program research and design. We need someone who truly knows how to manage and inspire others to do their best,

and who has a real passion for what we do.

**Key Duties include:**

- Recruiting and training high quality volunteers who are the lifeblood of our organization.
- Mentoring volunteer leaders and empowering them to do their best.
- Supporting our volunteer leaders in the administration and operation of 3 camp weeks in Northwestern Ontario, Manitoba, and Alberta.
- Reviewing and updating CQ camp operating procedures.
- Working with volunteer leaders to implement and review our volunteer recruitment and management strategy.
- Collaborating with volunteers to create camp budgets and monitor expenses.
- Working with our skilled fundraising team of employees and volunteers to help raise the money we need to keep doing what we do.

**Qualifications:**

- At least 3 seasons of camp management and administration experience, preferably with children with disabilities or health concerns.
- A university degree, or equivalent experience in a field that relates to what we do.
- Writing and communication skills that can make even the most complex ideas seem obvious and simple.
- Experience with all aspects of creating meaningful programs; from design to budgeting, through to execution and evaluation.
- A practiced understanding that leadership, and a history of empowering others to lead as well.
- A knack for making new friends and a real passion for working with people from all backgrounds.
- Creative and organizational powers that enable you to turn work into play, chaos into order, and almost anything into a meaningful and fun activity for kids.
- A sense of purpose and a passion for the work we do that pushes you to do your best – even when working alone.
- A valid driver's license, and an ability to travel by air as needed.

**To apply:**

Email .pdf versions of your resumé and cover letter to: [hr@campquality.org](mailto:hr@campquality.org) by November 6th , 2017. Current Camp Quality volunteers are encouraged to express their interest to the National Support Office directly.