

Approved Changes to Manitoba Camping Standards


January 2009

Written Standards Documentation Section


ADMINISTRATION – ACCREDITATION – Written Section Addition

Add - Note

All documents related to Accidents, Incidents (e.g. abuse) and Medical Log Books shall be labelled in the following manner: **“Confidential – for the Purpose of Instructing Legal Counsel Only”**.

<p>Admin 3d</p> 	<p>Delete - Accidents and incidents (e.g. disclosure of abuse) are documented by first hand witnesses including a minimum of –</p> <ul style="list-style-type: none"> • Name of witness • Name/s of all persons involved • Date, time and location of the incident • An objective and detailed description of the incident • Action taken • Signature of witness • All documents are related to incident shall be marked in the following manner, “Confidential – for the purpose of instructing Legal Counsel only” 	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>NA <input type="checkbox"/></p>
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<p>Admin 15d</p> 	<p>Delete Standard as it is already a Visual Standard in Leader 3v - Camp uses a minimum of two counselors per cabin (see Leader 3v).</p>	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>NA <input type="checkbox"/></p>
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<p>Trans 6d</p> 	<p>Add - Where groups of four or more campers are being transported, the camp is able to demonstrate that the following procedures are required and provided –</p> <ul style="list-style-type: none"> • In addition to the driver, there is at least one camp staff person in the vehicle • One of either the driver or additional staff person has current Standard First Aid certification • There is a basic first aid kit in the vehicle • There is an appropriate sized BC fire extinguisher in the vehicle • There is an accurate list of campers being transported in the vehicle • A copy of the list of campers being transported is kept at a designated location other than in the vehicle • Where more than one vehicle is being used to transport campers, the list of campers indicates which vehicle each camper is traveling in, and changes to these vehicle allocations are not made en route • A communication device is carried in the vehicle so that the camp or emergency services can be contacted in the case of an emergency (e.g. cell phone, reliable two way radio, etc) 	<p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>NA <input type="checkbox"/></p>
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PROGRAM A – SWIMMING – Written & Visual Section Addition


Add - Note


A **“Buddy System”** is required for swim activities taking place at **waterfronts**; **“Head Count”** and a check-in, check-out system for **swimming pools**; **“Head Count”** for **Family Camps** where the age of children makes a **“Buddy System”** impractical

Swim 1d 	Delete - Documented procedures for all swimming include – <ul style="list-style-type: none"> • Required completion of a swimming proficiency test of at least 15 metres/50 feet unassisted swimming on their front, demonstrating comfort with putting their face in the water prior to entering water deeper than chest deep without wearing a PFD • Requirement that anyone who has not passed the swimming proficiency test (above) does not enter water deeper than chest deep without wearing a PFD • Use of a “buddy system” or “pool-clearing” that includes a minimum of – <ul style="list-style-type: none"> - Groups of two and no more than three campers in each buddy group - Systems to ensure the lifeguard knows the total number of buddy Groups swimming at any given time - A specified signal upon which each camper is to find their buddy and stay with them until all children are accounted for - Procedures for checking that all campers are present and accounted for at the time of the buddy check - Requirement for buddy checks or head count to be completed no less than every ten (10) minutes and on starting and ending a swimming activity. 	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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Swim 3d 	Delete - The written position description of Lifeguard responsibilities includes – <ul style="list-style-type: none"> • Assessing the swimming conditions and making decisions as to conduct or continuation of swimming activities • Hazard removal, or reporting to maintenance • Overseeing supervisors to ensure they are fulfilling their responsibilities • Establishing and managing buddy system or pool-clearing • Conducting swim tests • Implementing a system whereby children who have passed a swim test are easily identifiable from outside the water • Responding to water based emergencies 	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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(formerly Swim 12v – now Swim 4d)


Swim 4d 	The camp has documented evidence (e.g. copies of certificates) that all camp lifeguards hold the current required qualifications as defined by Provincial or National legislation or regulations.	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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Boat 1d 	Legislated and regulated boat safety equipment and distress equipment required for the types of boats in use at the camp is documented and shall include the following listed within the table below:	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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Canoes/Kayaks/Rowboats Rowing Shells/Sailboats (less than 6 M)	Sailboards	Paddleboats/Water Cycles
1. PFD or Lifejacket for each person 2. Buoyant heaving line 15 M in length 3. One manual propelling device <u>or</u> anchor with 15 M of chain, rope or wire 4. Watertight flashlight <u>or</u> 3 Canadian approved flares of Type A, B or C 5. Sound signaling device 6. Add - Bailer	1. PFD or Lifejacket for each person 2. Buoyant heaving line 15 M in length 3. One manual propelling device 4. Watertight flashlight <u>or</u> 3 Canadian approved flares of Type A, B or C 5. Sound signaling device	1. PFD or Lifejacket for each person 2. Buoyant heaving line 15 M in length 3. One manual propelling device 4. Watertight flashlight <u>or</u> 3 Canadian approved flares of Type A, B or C 5. Sound signaling device 6. Add - Bailer
No exemptions	2, 3 and 4 not mandatory if each person is wearing a Canadian Approved PFD or engaged in an official competition	Add/Delete - 2, and 3 and 6 not mandatory if each person wearing a Canadian Approved PFD

 Climb 3d	Add - The camp has equipment logs for ropes, harnesses and carabineers that show – <ul style="list-style-type: none"> • Date of purchase and commencement of use for each item • Monitoring of usage levels of each item • Point by point equipment safety checks • Camp climbing policies and procedures show replacement schedules for all items with a maximum time of 5 years between replacements or re-certification. It may not be necessary to replace manufactured rock climbing holds within this period – consult the company/maker data for lifespan. 	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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 OT 14d	Add/Delete - Where out-trips travel over water or have an aquatic component (e.g. canoeing, kayaking, sailing, boating, swimming, etc.) at least one leader will have lifesaving lifeguard certification (Minimum Level of Bronze Cross)	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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 OT 15d	Every out-trip includes a person with the minimum first aid qualifications as outlined in the following table:	Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
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Trip Definition	Required Competencies	Qualifications
<ul style="list-style-type: none"> • Have a reliable method of communication (radio, phone, etc) • Can be reached by staff at the main site with 10 minutes 	<ul style="list-style-type: none"> • Active emergency medical services • Recognize and treat: <ul style="list-style-type: none"> - Shock and unconsciousness - A non-breathing casualty - A choking emergency - Severe bleeding 	St. Johns Ambulance Emergency First Aid or equivalent (8 – 10 hours training)

	<ul style="list-style-type: none"> Administer CPR to people of the age on the trip 	
<ul style="list-style-type: none"> Have a reliable method of communication (radio, phone, etc) or are in an area with cottages and/or regular use by boaters, etc No easy or timely access from staff from the main site Within 20 minutes of external emergency services 	<p>In addition to all the above</p> <ul style="list-style-type: none"> Conduct a secondary survey Recognize and treat: <ul style="list-style-type: none"> Upper and lower limb fractures Head and spinal injuries Eye injuries, burns medical conditions, and environmental illnesses 	Wilderness First Aid or equivalent (16 – 20 hours training)
<ul style="list-style-type: none"> Add - Have a reliable method of communication (radio, phone, satellite phone, SPOT Messenger or similar system, etc.) Remote 	<p>In addition to all the above</p> <ul style="list-style-type: none"> Long term care of the sick and injured Improvisation Patient packaging and evacuation techniques (including splinting) Wilderness medical protocols: <ul style="list-style-type: none"> Anaphylaxis treatment Including injection Advanced wound management (e.g. tourniquets) Modified CPR Spinal assessment Comprehensive patient assessment Accident management and leadership Basic search and rescue 	Advanced Wilderness First Aid or equivalent (32 – 40 hours training), including simulations

Visual Standards Section

	Trans 2v Add - All motorized vehicles/boats used to transport camp staff on camp related business or campers on a regular basis have an appropriate sized BC fire extinguisher and first aid kit on board (minimum 'Standard First Aid Kit').	Yes	<input type="checkbox"/>
		No	<input type="checkbox"/>
		NA	<input type="checkbox"/>

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Swim 8v **Add/Delete** - The Lifeguard conducts a 'Buddy Check' or '**Head Count**' as **required** or a 'Pool Clearing' within 10 minute intervals. (see Note at beginning of Swim Standards)

Yes
No
NA



Swim 10v **Add/Delete** - The Lifeguard is able to demonstrate the systems used to communicate –

- Who are the designated Lifeguards on duty (e.g. uniforms or other visible indication)
- Safety rules
- Initiation and completion of a buddy check or **head count** pool-clearing
- When to exit the water
- The need for emergency assistance to the camp health officer or other camp staff

Yes
No
NA

(formerly Swim 13v – now Swim 12v)



Swim 12v Documented procedures for pools and swimming areas include

- Pre-season and weekly check of conditions of infrastructure (jetties, decks, ladders, slides, diving boards etc) looking for damage, and repair of any damage that may represent a safety concern
- Pre-season checks of the bottom of any natural swimming area for logs, rocks or other debris and, removal of debris or relocation of the swim area to a safe area
- List of wind, water and weather conditions to be checked daily as applicable to the particular swimming area (e.g. lightning or thunder activity, currents, waves, sandbar activity etc).

Yes
No
NA



Boat 2v **Add** - There is a rescue boat, **or access to one**, for all water activities taking place outside the swim area. **(Powerboat is recommended)**

Yes
No
NA